

**BOARD OF COUNTY COMMISSIONER'S  
Minutes**

**FEBRUARY 19, 2013**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 19<sup>th</sup> day of February 2013, in meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Also present were: Assistant District Attorney James Robertson, Susan Moffat, Rhett Burnett, Melinda Duke, Keri Lyles, Jim Williams, Valerie Mattheus, Gayla Sukenis, Joy Hampton, Christy Morren, Ron Resar and Linda Atkins.

Darry Stacy moved, seconded by Rusty Sullivan, that the minutes of the regular meeting of February 11, 2013, be approved.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rod Cleveland moved, seconded by Rusty Sullivan, that the bids for County Bid #HWY-1592– Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners, the bid term will be from March 7, 2013 through June 6, 2013, be accepted and that the awarding and/or rejecting of the bids be tabled until a later date.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:



Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, that the bids for County Bid #COM2-1593 – The Cleveland County District #2 Commissioner has one (1) 1999 John Deere Tractor and one (1) Boom Mower for Sale by Sealed Bid, be accepted and that the awarding and/or rejecting of the bids be tabled until a later date.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following:

<b>CLEVELAND COUNTY BID SUMMARY</b>						
<b>List of Individual Bidders</b>						
	<b>Clarence L. Boyd</b>	<b>Eagle Iron &amp; Metal</b>	<b>Jackson County</b>	<b>P&amp;K Equipment</b>	<b>Wanette Tractor &amp; Supply</b>	
BID: #COM2-1593						
DEPT: County Commissioners						<b>Awarded To:</b>
DATE OPENED: 2-19-13	1	2	3	4	5	Tabled on 2-19-13
<b>List of Individual Items</b>						
The Cleveland County District #2 Commissioner has one (1) John Deere Tractor and one (1) Diamond Boom Mower for Sale by Sealed Bid.						
<b>BID PRICE:</b>	NO BID	\$10,300.00	NO BID	\$10,000.00	\$7,750.00	
Contact Information:						
Name:		KP Baithrop		Marty Taylor	Alfred Keesee	
Title:		Owner		Governmental Sales	Co-Owner	
Address:		PO Box 648 Marlow, OK 73055		509 S 44th Norman, OK 73072	32985 HWY 39 Wanette, OK 74878	
Telephone:		580-512-7900		580-542-9026	405-383-7270	
Fax:		580-658-6409		405-364-6891	405-383-2389	
<b>NON-COLLISION AFFIDAVIT:</b>		YES		YES	YES	

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, that the bids for County Bid #SHE-1594 – One (1) Year Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff’s Office, (The bid term will be from March 16, 2013 to March 15, 2014, with the option to renew up to two (2) years on an annual basis) be accepted and that the awarding and/or rejecting of the bids be tabled until a later date.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following:

<b>CLEVELAND COUNTY BID SUMMARY</b>						
List of Individual Bidders						
	American Tow & Recovery, Inc.	Cowpokes Wrecker Service	Fastlane Towing & Recovery LLC	Professional Towers, Inc. L&A Wrecker Service #1 & #2	Quality Towing Service Inc.	
BID:	#SHE-1594					
DEPT:	SHERIFF'S OFFICE					
DATE OPENED:	2-19-13					
	1	2	3	4	5	
<b>List of Individual Items</b>						<b>Awarded To:</b>
One (1) Year Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff's Office.						Tabled on 2-19-13
The bid term will be from March 16, 2013 to March 15, 2014, with the option to renew up to two (2) years on an annual basis.						
<b>Bid Price Per Zone, per impounded vehicle that will be paid to the Cleveland County Sheriff's Office.</b>						
<b>Zone 1, Per Vehicle:</b>	\$20.00	\$34.00	\$45.00	\$25.25		
<b>Zone 2, Per Vehicle:</b>	\$0.00	\$34.00	\$45.00	\$25.25	\$20.00	
<b>Zone 3, Per Vehicle:</b>	\$0.00			\$25.25	\$20.00	
<b>Zone 4, Per Vehicle:</b>	\$0.00			\$25.25	\$20.00	
<b>Vendor's Exceptions/Statement:</b>	American Tow & Recovery, Inc. Accepts the terms & conditions of Bid #SHE-1594. We are an accredited business with the BBB of Central Oklahoma, as well as a member of the Moore Chamber of Commerce. We look forward to working with CCSO to better serve our community. Thank you, Bryan A. Herron		06 International 4300 Rollback has been inspection by DPS. Waiting on cab card. Sending copy of OHP contact report stating we passed inspection.	L&A Wrecker Service agrees with the terms and conditions of Bid SHE-1594.		
<b>Contact Information:</b>						
Contact Person:	Bryan A. Herron	Ronald Resar	Justina Moore (Tina)	Linda Wilkerson	James Emo	
Title:	President	Owner	Owner/Driver	President	President	
Address:	2425 N.Shields Moore, OK 73160	3016 N. Eastern Ave. Moore, OK 73160	801 B. S Sunnyslane Moore, OK 73160	1315-D 24th Ave. SW Norman, OK 73072	4204 Classen Cir. Norman, OK 73071	
Telephone Number:	405-794-0995	405-249-7365	405-819-0123	405-321-1500	405-360-1869	
Fax Number:	405-912-0995	405-435-8371	405-378-8007	405-292-5401	405-872-2631	
Mobile:	405-760-5810					
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	YES	YES	

Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rod Cleveland moved, seconded by Darry Stacy, that County Bid #COM2-1591 – The Cleveland County District #2 Commissioner’s Scrap Metal for Sale by Sealed Bid, be awarded to RosenFELT Auction in the amount of \$12,200.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, that County Bid #HWY-1589 – Six months (6) Non-Encumbered Contract for Tires and Tubes, (The bid term will be from March 5, 2013 to September 4, 2013), be awarded to multiple vendors.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved that the Proposal from AIP for Facility Assessment and Master Planning be approved.

Rusty Sullivan stated that he had sent out several requests for comps and moved to table this item in order to allow more time to do comparisons.

Chairman Cleveland said that there is a motion to approve, but is without a second.

Darry Stacy asked Vice-Chairman Sullivan how long ago the requests for comps were sent out.

Rusty Sullivan replied that they were sent out approximately one week ago.

Darry Stacy said that additional information is coming and should allow for another week.

Chairman Cleveland stated that his motion to approve is withdrawn due to a lack of a second.

Rusty Sullivan moved, seconded by Darry Stacy, to table this item for one week.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Undersheriff Rhett Burnett presented the Jail Report from the Cleveland County Sheriff’s Department. He stated that there are three hundred and sixty-four (364) prisoners, of which, ninety-six (96) are ready to go to the Department of Corrections. From that amount of ninety-six (96), seventy-nine (79) have received judgment and sentencing.

Vice-Chairman Sullivan said that he would like to commend and express his appreciation to Chief Carrie Davis, F. DeWayne Beggs Detention Center, for her assistance during the Board’s inspection of the Cleveland County Jail on February 11<sup>th</sup>, 2013.

(A copy of the report is attached hereto and made a part of these minutes.)

JOSEPH K LESTER  
SHERIFF



OFFICE OF THE  
**CLEVELAND COUNTY SHERIFF**  
128 SOUTH PETERS AVENUE  
NORMAN, OKLAHOMA 73069  
405-701-8888  
www.ccsso-ok.us

February 19, 2013

Commissioner Rod Cleveland  
Commissioner Rusty Sullivan  
Commissioner Darry Stacy  
203 S. Jones, Suite 260  
Norman, OK. 73069

Dear Cleveland County Commissioners,

As of today's date the head Count of the prisoners in the F. DeWayne Beggs Detention Center is currently at 364.

Thanks,

A handwritten signature in black ink, appearing to read "Rhett Burnett", with a long horizontal line extending to the right.

Rhett Burnett,  
Undersheriff

Rod Cleveland moved, seconded by Darry Stacy, that the proposal from EST to perform Inspections/Construction Management and Testing for the South Parking Lot Improvements, be approved.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, that the disposing of the following equipment for Cleveland County District #3: D320-64 1998 Ingersoll Rand Vibratory Roller be approved and this item removed from inventory.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, that the appointment of Linda Atkins as an Alternate Receiving Officer for the Cleveland County Clerk’s Office for the following accounts: F2, F3, CFF2, CFF3, CFF5, CFFP2, and CFFP3, be approved.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Darry Stacy moved, seconded by Rod Cleveland, that the agreement between the Cleveland County Board of Commissioners on behalf of the Commissioner’s Office and Eureka Water, contract period from January 1, 2013 through December 31, 2013, be approved.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, that the equipment list for Cleveland County District #2 and Cleveland County District #3, as the official list to be filed with the Cleveland County Clerk, be approved.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Upon the recommendation of Rhett Burnett, Rusty Sullivan moved, seconded by Darry Stacy, that the termination letter from GT Distributors for the Taser Contract #SHE-1581, which is due to expire on March 31, 2013, be accepted and that this item be rebid.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, that the amendment to the Commercial Services Agreement between the Board of County Commissioners and COX Business approved on February 4, 2013 from a recurring monthly fee of \$361.05 to a recurring monthly fee of \$170.00 and the one-time Installation remaining the same at \$3,612.00, be approved.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, that the contract between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer’s Office and Oklahoma Office Systems for the Maintenance of 2-HP 602x copier/printers, confirming that the agreement will run from February 19, 2013 to June 30, 2013 with an additional fiscal year upon approval of both parties in the amount of \$.0151 per print billed quarterly, be approved. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, that the Amended Notice of Schedule of Regular Meetings of the Board of County Commissioners moving the meeting time from 9:00 a.m. to 1 p.m., with Meeting dates to remain the same and that the first meeting will begin on March 4<sup>th</sup>, 2013, at 1:00 p.m., be approved. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, that the Certificate of Requesting Officers on Blanket Purchase Order Numbers be approved for the following:

- |                  |               |
|------------------|---------------|
| 13-0012 – F2     | 13-2292 – FF2 |
| 13-0073 – SM2    |               |
| 13-0212 – K2     | 13-0030 – T2A |
| 13-0274 – B2A    | 13-0047 – T2A |
| 13-1222 – R2     | 13-0498 – T2A |
| 13-2734 – CCJC2  | 13-0623 – T2A |
| 13-2909 – B2A    | 13-1210 – T2A |
|                  | 13-1635 – T2A |
| 13-0940 – CFB5   | 13-1646 – T2A |
|                  | 13-2239 – T2A |
| 13-2302 – CFBRE2 | 13-3046 – T2A |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

Darry Stacy moved, seconded by Rusty Sullivan, that the following Blanket Purchase Orders submitted for the following Departments be approved:

- a. District #1 Warehouse:
- |               |                                |    |          |
|---------------|--------------------------------|----|----------|
| 13-3942 – T2A | Industrial Specialties         | \$ | 1,500.00 |
| 13-3951 – T2A | Department of Central Services | \$ | 3,000.00 |
| 13-3953 – T2A | Dagwell Dixie Inc.             | \$ | 1,000.00 |
| 13-3977 – T2A | Jem Glass & Service, Inc.      | \$ | 500.00   |
| 13-3996 – T2A | Clark Oil Distributors, Inc.   | \$ | 400.00   |
- b. District #2 Warehouse:
- |               |   |    |          |
|---------------|---|----|----------|
| 13-3997 – T2A | Don’s Mobil Lock Shop, Inc.             | \$ | 500.00   |
| 13-3998 – T2A | Del Nero Communications Management, LLC | \$ | 300.00   |
| 13-3999 – T2A | Chappell Tires                          | \$ | 750.00   |
| 13-4000 – T2A | Clark Oil Distributors, Inc.            | \$ | 1,500.00 |
| 13-4001 – T2A | Jim Johnson Oil Company                 | \$ | 2,000.00 |
| 13-4002 – T2A | A & H Automotive                        | \$ | 500.00   |



13-4003 – T2A	Zep Sales & Service	\$ 1,000.00
13-4004 – T2A	Certified Laboratories	\$ 2,000.00
13-4005 – T2A	Fleet Pride	\$ 1,500.00
13-4006 – T2A	Inland Truck Parts Company	\$ 1,500.00
13-4007 – T2A	MHC Kenworth – Oklahoma City	\$ 1,000.00
13-4008 – T2A	Mid-West Hose & Specialty	\$ 1,000.00
13-4009 – T2A	Rush Truck Centers of Oklahoma	\$ 1,000.00
13-4013 – T2A	Home Depot Credit Services	\$ 1,000.00

c. District #3 Warehouse:

13-3987 – T2A	Occupational Health Centers Southwest	\$ 500.00
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d. County Health Department:

13-3921 – MD2	Eureka Water Company	\$ 381.00
13-3990 – MD2	Brooke Jackson	\$ 3,713.00
13-3993 – MD1C	Kimberly Fisher	\$ 50.00
13-3994 – MD1C	Tammy Hughes	\$ 50.00
13-3995 – MD1C	Deborah J. Gentry	\$ 50.00

e. Sheriff’s Office:

13-3935 – CFBRE2	Palace Auto Supply, Inc.	\$ 1,000.00
13-3947 – CCJC2	Hagar Restaurant Service, Inc.	\$ 1,000.00
13-3969 – CCJC2	W.W. Grainger, Inc.	\$ 400.00
13-3970 – CFB2	Spectro Wire & Cable, Inc.	\$ 500.00
13-3986 – CFB2	WCA Waste Corporation of America	\$ 171.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Darry Stacy, that the following Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay be approved:

	<u>FY 12/13</u>	
a.	General Fund	\$ 216,162.72
b.	Highway Fund	37,352.21
c.	Health Fund	263,488.82
d.	Sheriff Service Fee Fund	3,098.19
e.	Sheriff Commissary Fund	3,557.29
f.	Sheriff Courthouse Security Service Fee Fund	88.39
g.	Sheriff Revolving Fund	16,167.51
h.	Treasurer Certification Fee Fund	242.00
i.	Fair Board Fund	913.55

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

District #2 Commissioner Darry Stacy said that a wintry mix of rain and snow has been predicted to move in on Wednesday and advised everyone to be careful. He said that the drought conditions and the threat of wildfires will be lessened if some rainfall is received.

District #1 Commissioner Rod Cleveland said there is piece of property acquired through tax sale on 2.8 acres that the Home Owners Association in Oklahoma City did not pay property taxes. Commissioner Cleveland said that he will get the District Attorney's office to work on this to determine if they can place liens on the homes in the area to recover expenses for work the county has done. As for the Board of Commissioners, in his opinion, it appears to be a growing problem. The Home Owners Association has discovered a way in which to get out of maintaining the properties. He stated that he will have the Commissioners' Secretary, Christy Morren, to compile a list of properties. District #3 Commissioner Rusty Sullivan said that he has a few liens on one in his district.

Rod Cleveland added that he will be going to the State Capitol to speak in regards to a proposed Bill concerning the Budget Board relinquishing more of its power to the Excise Board.

There were no public comments.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Rod Cleveland, that the meeting be adjourned.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

(Clerk's notes: Agenda was posted February 15, 2013 at 8:14 a.m.)